

Using the NPP to make Super contributions

Where to put the PRN in your payment request

Guidance – please update
as required



Why the PRN is important

There is a one-to-one relationship between a payment and a SuperStream message. Each payment and corresponding SuperStream message must have the same Payment Reference Number (PRN) and amount for the Super Fund to be able to reconcile.

The PRN is used to reconcile the Contribution Message and the Payment. The Contribution Message (received through SuperStream) may contain data for one or more employees.

For example:

John Smith SG contribution \$100

Jane Doe SG contribution \$200

Total \$300

PRN: 123456789012345678

The Super Fund:

1. Receives the total amount of \$300 with the PRN: 123456789012345678
2. Uses the Contribution Message and Transaction Reporting File to reconcile the payment

The reconciliation is likely to be automated so that the:

1. Transaction Reporting File may be transmitted from the Bank to the Super Fund and uploaded to the accounting and registry systems
2. SuperStream data is transmitted into the registry systems
3. Registry system looks for the PRN, payment amount and date in the Transaction Reporting File and SuperStream data

When the reconciliation process is complete, if there is a:

1. Match for the PRN, payment amount and date – then reconciliation is successful
2. Mismatch for the PRN, payment amount and date – then reconciliation is unsuccessful

Scenario: When the employer is sending directly to the Super Fund

You need to enter the PRN in 2 fields in your payment details

MyBank

Home Accounts Payments Admin

Make a payment

Pay FuturePath Super
BSB: 912-321 Account number: 1937 7843

Amount
\$129.00

From
Primary Business Account
648-468 3254 6586

Description
410832497710914001

Reference
410832497710914001

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Remove as needed

1 Where you get the PRN from

- Your SuperStream Provider will generate the PRN for the SuperStream Contribution Message
- You can get the PRN from your SuperStream Provider

2 Enter the PRN in the Description field

- Enter the PRN in the Description field
- The field may be called something different in your online banking channel
- The field typically has 280 characters
- Only enter the PRN – do not include any other text

3 Enter the PRN in the Reference field

- Enter the PRN in the Reference field
- The field may be called something different in your online banking channel
- The field typically has 35 characters
- Only enter the PRN – do not include any other text